



Sioux Valley Dakota Nation

Employment Opportunity

Infrastructure

Capital & Infrastructure Project Manager

Full-Time, Permanent

Position Summary: Sioux Valley Dakota Nation is seeking a motivated and experienced individual for the position of **Capital & Infrastructure Project Manager**. The successful candidate will oversee the planning, coordination, and delivery of capital and infrastructure projects including housing, roads, water systems, community buildings, recreation facilities, and other infrastructure initiatives.

Key Responsibilities:

Project Planning & Delivery

- Lead all phases of capital and infrastructure projects from concept through completion.
- Develop project scopes, schedules, budgets, procurement plans, and risk assessments.
- Coordinate consultants, engineers, architects, contractors, and technical advisors.
- Monitor project progress, quality control, timelines, and expenditures.

Funding & Grant Management

- Identify and pursue infrastructure funding opportunities.
- Prepare funding applications and supporting documentation.
- Manage reporting requirements for federal and provincial funding agencies, including [Indigenous Services Canada (ISC), CMHC, Infrastructure Canada].

Contract & Procurement Administration

- Prepare and administer RFPs, tenders, contracts, and procurement documentation.
- Ensure procurement processes follow applicable policies, funding requirements, and community standards.
- Review contractor invoices, change orders, and project claims.

Community & Stakeholder Engagement

- Engage with community leadership and members regarding project priorities and updates.
- Coordinate meetings with government agencies and external partners.
- Support transparent communication throughout project lifecycles.

Regulatory Compliance

- Ensure projects comply with [Building codes, Environmental regulations, Occupational health and safety requirements, Indigenous consultation and land-use requirements].

Asset & Infrastructure Planning

- Support long-term capital planning and asset management strategies.
- Maintain infrastructure inventories and capital project records.
- Assist in developing multi-year capital plans.

Qualifications:

- Degree or diploma in Project Management, Civil Engineering Technology, Construction Management, Infrastructure Planning, Public Administration, or a related field. Equivalent experience may be considered.
- Minimum 5 years of experience managing capital or infrastructure projects.
- Experience working with Indigenous communities or governments is considered an asset.
- Knowledge of federal infrastructure funding programs is highly desirable.
- Strong project management, budgeting, procurement, and communication skills.
- Understanding of First Nations governance and community engagement.
- PMP, Engineering Technologist, Gold Seal Certification, or asset management training are considered assets.

Submit Cover letter and Resume indicating Competition Number: **202684**

Human Resources Department

Sioux Valley Dakota Nation

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This opportunity is open to all applicants; however, preference will be given first to citizens of Sioux Valley Dakota Oyate. We thank all those who apply, but only those selected for an interview will be contacted. For full Job description, please email hrapplications@svdngovernance.com to request a copy.