



**Sioux Valley Dakota Nation  
Employment Opportunity  
Family Addictions Worker (Trauma Based)  
Full-Time  
Location: Sioux Valley, MB**



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**POSITION SUMMARY:** This position along with the Family Wellness Worker position will be part of a newly developed crisis support team within the Prevention Program of Dakota Tiwahe Services. The initial task of the new staff will be to be a part of the team developing this program and with their expertise will develop a workable program and workplan for the year. The program will be developed to ensure the enhancement of the communities Dakota values, beliefs and traditions. It will also be based on trauma informed practices understanding the communities experiences with residential school, colonization, government practices and systems that have created intergenerational traumas. SVDN is currently a community in crisis due to addictions and mental health issues. Dakota Tiwahe Services will develop a program to assist other resources in the program deal with the current crisis and attempt to create a healthy community.

**ROLES AND RESPONSIBILITIES:**

**1. Development of Program and Workplan**

- In consultation with Management will develop a Wellness Program including mental health and addictions for Dakota Tiwahe Services and the community of SVDN
- Will offer expertise in area of specialization in this development
- Will consult with other similar resources within the community to determine networking and cooperative working relationships
- Will ensure the culture and traditions of the community are included

**2. Provision of crisis services:**

Recognize factors that create individual, family and community crisis. Collects data for assessment of individual and family crisis:

- Research and recognize the current crisis situations in the community
- Work with other Dakota Tiwahe Services staff to ensure information on current clients
- Make every attempt to establish phone or on-on-one contact with clients in crisis and will occur within 48 hours of referral
- Addictions referrals and case files will be opened immediately
- Initial assessment completed within 10 working days
- Clients will be seen according to urgency or risk
- Ensure an adequate rapport is established with clients to facilitate communication

**3. Provides Public Education:**

Recognize the public awareness and education needs that are within the range of the Family Addictions Program ensuring intergenerational traumas are identified and understood. Plan, promote and provides community education activities

- A series or community workshops will be planned throughout the first year which focuses on the intergenerational traumas experienced by residential school experiences, effects of colonization and the government policies and how they contributed to the current community issues. (Part of workplan)
- Will coordinate the development and delivery of the workshops using community resources or other First Nation experts in the trauma informed field.
- Collects statistics/data required to evaluate the community education process to ensure the best benefits
- Ability to make public presentations regarding the Addictions issues specific to the community

**4. Treatment and Rehabilitative Services to Individuals, Families and Groups**

Analyses data received from assessment and identified patterns/needs and prioritizes same; develop a plan of care, including the patterns established by the clients' needs, objectives intervention and evaluation criteria; takes responsibility for implementation and coordination of plan of care including referrals to specialists when necessary; and is responsible for ongoing management of the cases including monitoring, evaluation, reassessment, and revision of intervention as necessary.

- Individual and family support system's strengths and needs are identified and documented in relation to client/family risk

- Knowledge and skill related to individual and group counselling services to adults and youth whose primary concerns are alcohol, drugs and/or gambling
- Appropriate care management is designed and documented based on above assessment and will change as client/family situation indicates
- Documentation of plan of care is current, goal-oriented and time framed indicating appropriate review dates. Documentation should include plan for family and community resource involvement.
- Be actively involved in community initiatives with other addictions resources: development of community treatment options, development of community treatment center, day programs, be an active participant of the crisis team.

#### **5. Consults and Refers to Member Multidisciplinary Team and other Social Service Professional and/or Systems**

Identifies those intervention goals that are not within his/her expertise or within the service objectives and seeks advice from others to support Treatment/Healing Plan; case is re-directed to other resource if not appropriate from addictions service; responds and participates in case discussions with other Agency/Community Resource staff; participates in agency, community and unit meetings; represents Agency in a professional manner and participates in all team building activities.

- Continually searching for expertise in all areas by reaching out by phone, the internet, and professional networking
- Documentation will indicate all case referrals
- Discussion and planning at case conferences are recorded and implemented
- Attends all program unit and community meetings
- Team members and external agencies demonstrate an understanding of the community mental health and addictions program.
- Will become an active member of the Community Crisis Team when a crisis situation occurs that affects entire community.

#### **6. Identifies Needs, Plans, Delivers, and Evaluates the Services**

Complete a community needs assessment through consultation with professionals of existing social services, influential community members and individual clients/professionals families; participates in community programs providing feedback, evaluations and suggestions; make relevant recommendations for new service options and resources; provide information to community in order to develop a more comprehensive understanding of mental health issues and services from the trauma informed model

- Gaps in community services are identified through sharing information with local community health and social service professionals
- The community members will contribute by identifying needs from the Dakota perspective
- Needs assessments are documented and shared with Management, program recommendations will be based on needs identified and will contain service options
- The community will be kept apprised through the community workshops as they are delivered
- Must have the ability to "think outside the box" in developing service delivery options

#### **7. Administrative Activities to Meet Program Goals and Objectives**

Organizes time and manages workload effectively; manages caseload demands effectively; compile and submit current caseload count; ensure proper submission of statistics; compiles and maintains up-to-date clinical records in accordance with program authorities

- Demonstrates an effective method of workload scheduling
- Prioritizes caseload in relation to client risk and demonstrates ability to respond accordingly
- Client cases will be opened and closed caseload as service is provided
- Files to contain current intake, needs assessment, problems list, and progress notes with time and date recorded as per Agency requirements
- Running records will be kept up to date – within a few days of contact.
- Submit reports to the Prevention Coordinator and the Direct Service Coordinator for review and approval
- Submit quarterly updates regarding the workplans to immediate supervisor

#### **8. Other duties as Assigned or Required**

##### **Qualifications:**

- Equivalent combination of education and experience will be considered – University and/or College Counselling and/or Therapist Certificate

##### **Other:**

- Must have a valid Manitoba Drivers License

- Must have access to a working vehicle with required liability insurance
- Must be available to travel when necessary
- Required Criminal Records Check and Abuse Registry Check
- Must be professional at all times
- Must sign confidentiality agreement
- Knowledge of the Dakota cultural and traditional practices
- Understand and fluency of the Dakota language would be an asset
- Must have a working knowledge of the intergenerational traumas resulting from the residential school experiences, colonization and the effects of government policies
- Have a working knowledge of the Trauma Informed practices
- Must possess computer technical skills; good verbal and written communication skills, excellent presentation skills
- Be willing to participate in professional upgrading and training skills
- Must abide by the Dakota Tiwahe Services Policy and Procedures Manual

**Competition Number: 202330**

*Submit Cover letter and Resume indicating Competition Number:*

Human Resources Department  
Sioux Valley Dakota Nation  
P.O. Box 38  
Griswold, Manitoba R0M 0S0  
Phone: 204-855-2760 Fax: 204-855-2131  
E-mail: [hrapplications@svdngovernance.com](mailto:hrapplications@svdngovernance.com)

*We thank all who apply but only those selected for an interview will be contacted.*

*For full job details email: [jody.bone@dakotatiwaheservices.com](mailto:jody.bone@dakotatiwaheservices.com)*