



Sioux Valley Dakota Nation

Employment Opportunity

Sioux Valley Daycare

Developmental Worker

Full-Time, Permanent

Position Summary: Reporting to directly to the Director, the Early Years Teacher will share responsibilities with other Early Years Teachers for all aspects of the classroom, development, and creation of Individual Development Plans for children with additional support needs.

Qualifications:

- College or University Certification in Early Childhood Level 11 or 111
- Current Standard First Aid & CPR Level C Certification
- Proficiency in Microsoft Office (Outlook, Word, Excel, etc.)
- organizational and time management skills
- Strong verbal and written communication skills. organizational and time management.
- Valid Manitoba driver's license and reliable vehicle
- Successful completion of Criminal Record Check and Vulnerable Sector Search & Child Abuse Registry Check, or proof of submission

Position Duties:

- Share and participate in the responsibility for planning, preparing, and implementing stimulating, age-appropriate activities that encourage children's creativity and learning, promote each child's social, emotional, cognitive, and physical development
- Develop, complete, and monitor Individual Development plans for children with additional support needs and submit Individual Development Plans to Director for review
- Work collaboratively with any of the team members (Director, Early Years Teachers, Parents and Jordan Principle – Therapist Team, Health Director, Head Start) to support integrated Individual Development Plans and goals for the family
- Provide supervision to ensure the safety and wellbeing for the children
- Recognize and respond to the needs of each child including, feeding, changing, soothing
- Present updates and Individual Development Plans to JP Therapists at the team meetings
- Complete accurate documentation including daily log, progress notes on individual children, including observations and information about activities, reports, incident reports, serious occurrences and record any important stats
- Ensure that all information about children, family, etc. is strictly confidential, and that activity records and statistics are stored in a secure location
- Maintain model appropriate and strong positive behaviors and attitudes for the child and families
- Communicate effectively with families and team members
- Share responsibility for maintaining program equipment in good repair; assist with toy/equipment disinfecting, maintaining the play environments and storage areas in an organized and clutter-free condition
- Perform other position related duties as required

Competition Number: 202306

Submit Cover letter and Resume indicating Competition Number:

Human Resources Department

Sioux Valley Dakota Nation

P.O. Box 38

Griswold, Manitoba R0M 0S0

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Email: hrapplications@svdngovernance.com

We thank all those who apply, but only those selected for an interview will be contacted.