



Sioux Valley Dakota Nation  
Employment Opportunity

**Early Years Cook**

*Sioux Valley Daycare*

Full-time, Permanent

*\*\*\*More than One (1) Position May Be Filled*

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**POSITION SUMMARY:** The Early Years Cook will be responsible for the Headstart/Nursery and Daycare Center's food program in all of its various aspects, such as meal preparation, following Canada's Food Guide, hygiene, sanitation, etc. The Early Years Cook will work under general supervision while ensuring compliance with all existing public-health regulations and childcare food guidelines. Additionally, this individual will be in charge of creating and maintaining all food-related purchasing and inventory records.

**DUTIES INCLUDE:**

- Prepare meals and snacks as per Canada's Food Guide
- Maintain a clean working environment, and ensure it follows public-health regulations
- Ensure on top of daily tasks such as ongoing cleaning and sanitization, ordering supplies, doing grocery hauls when needed, and menu/food prep within licensed childcare regulations

**QUALIFICATIONS:**

- Food Handler Certification or be willing to obtain
- Experience in cooking for large groups an asset
- Able to perform physical tasks such as bending, reaching, and lifting
- Must have a valid Class 5 Driver's License and reliable vehicle
- Successful completion of Criminal Record Check and Vulnerable Sector Search & Child Abuse Registry Check, or proof of submission

**Competition Number: 202266**

**APPLICATION DEADLINE: Friday, June 10, 2022, at 4:00 p.m.**

*Submit Cover letter and Resume indicating Competition Number:*

Human Resources Department

Sioux Valley Dakota Nation

P.O. Box 38

Griswold, Manitoba R0M 0S0

Phone: 204-855-2760 Fax: 204-855-2131

E-mail: [hrapapplications@svdngovernance.com](mailto:hrapapplications@svdngovernance.com)

*We thank all who apply but only those selected for an interview will be contacted.*