



Sioux Valley Dakota Nation
Employment Opportunity
KITCHEN COOK
Head Start/Nursery
Full-time, Permanent

POSITION SUMMARY: Reporting directly to the Daycare Director this employee is responsible for the cooking for Head Start/Nursery as well as the upkeep of the Kitchen facilities and keeping it clean. This employee must ensure all safety and housekeeping regulations are met.

DUTIES INCLUDE:

- Keep kitchen area clean and up to health standards and to be knowledgeable of sanitation and health standards.
- Incorporate Traditional foods when possible and be knowledgeable of Canada and Aboriginal Food Guide and nutritional requirements.
- Prepare snacks and hot lunches daily, develop monthly menus, ensuring proper quantity of food
- Served for early years children 0 to 6 years of age.
- Purchase groceries, keeping within budget.
- Be familiar with and perform duties in keeping with current policy and procedures.
- To abide by policy and job description and wear scrubs while on floor or kitchen daily.
- Perform other position related duties as required

QUALIFICATIONS:

- Current Infant/Child First Aid and/or CPR Certificate, Child Abuse Registry Check, Criminal Check.
- Experience working with children in a related environment is preferred.
- Teamwork skills and ability to communicate with staff on a daily basis.
- Valid Manitoba driver's license and reliable vehicle
- Successful completion of Criminal Record Check and Vulnerable Sector Search & Child Abuse Registry Check, or proof of submission

Competition Number: 2022113

APPLICATION DEADLINE: Open Until Filled

Submit Cover letter and Resume indicating Competition Number:

Human Resources Department
Sioux Valley Dakota Nation
P.O. Box 38
Griswold, Manitoba R0M 0S0
Phone: 204-855-2760 Fax: 204-855-2131
E-mail: hrapplcations@svdngovernance.com

We thank all who apply but only those selected for an interview will be contacted.