Sioux Valley Dakota Nation

Health Centre
Medical Transportation Driver
Location: Sioux Valley Dakota Nation
Casual

Position Summary:

The Medical Transportation Driver is required to transport clientele to dialysis, and other medical needs on a day-to-day basis. The Driver must be responsive to patients, taking patients to and from dialysis appointments, hospitals, and medical offices to home and other medical facilities.

DUTIES

- Involves communicating with nurses, patients, community, organizations, etc., and must be polite, well spoken & courteous
- Transport patients to and from medical facilities safely and efficiently
- Assist patients in and out of the vehicle as needed
- Ensure the vehicle is clean and well-maintained
- Coordinate with medical facility staff to ensure timely pick-ups and drop-offs
- Document patient information and travel times accurately
- Follow all traffic laws and regulations while operating the vehicle
- Communicate with dispatch and other drivers to ensure efficient routes and schedules
- Other duties as assigned

QUALIFICATIONS

- Must have Class 5 Driver's License
- Must be willing to work evenings and weekends, as well as available for an on-call basis
- Reliability and confidentiality is a must
- Successful completion of a current Criminal Record Check with the Vulnerable Sector Section Query, Prior Contact Check, & Child Abuse Registry Check, or proof of submission of all required checks

ABILITIES

- Must be safety oriented
- Strong ability to set priorities and follow through on tasks within tight deadlines
- Strong attention to detail
- Must be a team player
- Must have strong customer focus and patience
- Must be dependable and accountable (attendance and punctuality)

WORK CONDITIONS

- Ability to exert maximum muscle force to lift, push, pull, or carry objects up to 75 pounds (occasionally)
- Wide variety of tasks requiring ability to manage multiple unrelated projects, and make independent decisions (daily)
- Self-motivated and quality driven to perform independent projects (daily)
- Works collaboratively with the management team (daily)

Competition Number: 202699

Submit Cover letter and Resume indicating Competition Number

Human Resources Department
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