



Sioux Valley Dakota Nation

Employment Opportunity

Health Centre

Community Health Representative

Full-Time, Term

Position Summary: The Community Health Representative works under the supervision of the Nurse in Charge at the Sioux Valley Health Centre. This role is pivotal in delivering a wide range of public health programs to the Sioux Valley Dakota Nation community, in close cooperation with Community Health Nurses and other health representatives.

Duties & Responsibilities

1. Home Visits & Client Support

- Schedule and prioritize home visits based on client needs.
- Observe client environments, identify risks, report to Community Health Nurse, and make referrals.
- Provide health teaching, counselling, and distribute education materials.

2. Clinic & Class Support

- Promote clinics and classes to target groups and support accessibility.
- Assist Community Health Nurses with screenings, exams, and teaching during clinics/classes.
- Provide reception for visiting clinicians and itinerant health staff.
- Assist at the Brandon High School Teen Clinic as scheduled.
- Coordinate with external health organizations (e.g., Diabetes, Heart Health, Pharmacy, Dieticians).
- Support auditory services (Keystone Hearing).
- Work with the Nurse Practitioner on scheduled days.

3. Communicable Disease Prevention & Intervention

- Monitor for communicable disease risks and report promptly for follow-up action.
- Deliver prevention teaching and counselling to clients and the community.
- Promote sanitary practices and provide HIV/AIDS and Tuberculosis support, including medication assistance and resources.

4. Support for Expecting Mothers (CPNP)

- Deliver prenatal/postnatal classes and workshops.
- Provide in-home and school presentations on prevention, health, and nutrition.
- Promote skill-building, breastfeeding, and healthy development for mothers and infants.
- Provide one-on-one and group CPNP support, including home visits.
- Develop support programs and advocate for ongoing community planning in maternal health.

5. Community Education & Awareness

- Promote Healthy Lifestyle initiatives.
- Coordinate nutritional cooking classes and wellness workshops.
- Improve access to nutrition information and encourage healthy living.

6. Collaboration with Community Health Programs

- Support the health needs of women, respecting cultural traditions and values.
- Meet regularly with health staff for networking and program coordination.
- Work with mothers and Elders to incorporate cultural practices.
- Collaborate with other health programs to strengthen CPNP services.

7. Environmental Health Activities

- Conduct environmental health inspections as assigned.

This opportunity is open to all applicants; however, preference will be given first to citizens of Sioux Valley Dakota Oyate. We thank all those who apply, but only those selected for an interview will be contacted. For full Job description, please email hrapapplications@svdngovernance.com to request a copy.



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Promote sanitary practices and provide community education on environmental health.
Monitor for environmental health/safety hazards and report for follow-up.

8. Reporting & Program Administration (CPNP)

- Prepare and submit quarterly work plans and program reports to the Health Director.
- Report activities, statistics, issues, and recommendations as required by funding agreements.
- Participate in CPNP program evaluations and submit all reports for review and approval.

Qualifications:

- Certificate or diploma in Community Health, Health Care Aide, Public Health Support, or a related field (an equivalent combination of education and experience may be considered).
- Experience working in community health programs, maternal/child health, or public health settings.
- Knowledge of prenatal, postnatal, nutrition, and early childhood development.
- Understanding of communicable disease prevention, health promotion, and environmental health practices.
- Strong organizational skills with the ability to maintain accurate records, reports, and documentation.
- Ability to work independently and collaboratively with Community Health Nurses, external agencies, and community members.
- Strong communication and interpersonal skills, with sensitivity to cultural values, traditions, and community protocols.
- Ability to maintain confidentiality and adhere to health policy and program guidelines.
- Computer proficiency (E-Chart, Telehealth, databases, email, reporting systems).
- Valid Class 5 driver's licence and access to a reliable vehicle.
- Ability to handle and transport hazardous materials safely (training provided or willingness to obtain).
- Current CPR/First Aid certification or willingness to obtain.

Submit Cover letter and Resume indicating Competition Number: **202569**

Human Resources Department

Sioux Valley Dakota Nation

P.O. Box 38

Griswold, Manitoba R0M 0S0

Phone: 204-855-2671 Fax: 204-855-2131

Email: hrapapplications@svdngovernance.com

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