



# Sioux Valley Dakota Nation

## Employment Opportunity

### Health Centre

### Home & Community Care Homemaker

### Full-Time, Permanent

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**Position Summary:** : : The Home & Community Care Homemaker will be responsible for the clientele of the Home and Community Care Program and ensuring clients are receiving the best care as needed.

**Qualifications:**

- Minimum Grade 12 Education
- Recent experience in the health care field an asset
- Good time management and organizational skills
- Demonstrated knowledge and proficiency with Microsoft programs.
- Demonstrated organizational skills and the ability to work independently and as a team.
- Demonstrated communication skills.
- Ability to respect and promote confidentiality.
- Valid Manitoba drivers license and reliable vehicle.
- Subject to Criminal Record Check and Child Abuse Registry Check

**Position Duties:**

- Able to communicate effectively both orally and in writing.
- Functions within the professional code of ethics, professional standards
- Professional knowledge of Microsoft Office Suite
- Ability to maintain privacy and confidentiality.
- Ability to work independently and as a member of a team.
- Ability to prioritize and organize assignments in an efficient manner.
- To communicate with clients, family, and co-workers is essential.
- Demonstrated knowledge of safe body mechanics
- Ability to lift up to 50lbs.
- Demonstrated knowledge of infection control practices
- Assists clients/family in mobilizing resources.
- Preparing nutritious meals, menu planning, and grocery purchasing
- Evaluates plan and suggests adjustments where required.
- Facility clean ups following meals.
- Statistics recording
- Program promotion
- Processing laundry for the elderly/clientele
- Other duties as required.

**Competition Number: 202328**

Submit Cover letter and Resume indicating Competition Number:

Human Resources Department

Sioux Valley Dakota Nation

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We thank all those who apply, but only those selected for an interview will be contacted.