



Sioux Valley Dakota Nation

Employment Opportunity

Director of Intergovernmental Affairs

Self Governance

Full-Time, Permanent

Position Summary: Under the direction of the Sioux Valley Dakota Nation Council, the Director of Intergovernmental Affairs is responsible for preparing, coordinating, and conducting senior level negotiations with all levels of government including provincial, federal, and other First Nation governments; as well, oversees the development of laws, policy, and plans, and implements legal and committee coordination with government departments.

Position Duties:

- Perform all duties and responsibilities in accordance with the Sioux Valley Dakota Nation policies, standards, and procedures, and as directed by the Chief and Council
- Maintain confidentiality on all matters relating to the affairs of Sioux Valley Dakota Nation
- Administers departmental budgets
- Prepares, coordinates, and conducts senior level negotiations with all levels of government including provincial, federal, and other First Nation governments
- Establishes and undertakes all necessary preparations to ensure that the interests of Sioux Valley Dakota Nation are represented during intergovernmental negotiations
- Provides guidance to the Sioux Valley Dakota Nation negotiators and may undertake negotiations on behalf of Sioux Valley Dakota Nation
- Supervises and evaluates designated employees and develops employee training and development plans
- Coordinates land claims and related negotiations
- Implements the Self Government Agreement, and implements the Sioux Valley Dakota Nation Constitution
- Performs other duties and responsibilities as assigned

Qualifications:

- University Degree in Business, Social Services or Education. An equivalent combination of training and experience may be considered
- Certified Aboriginal Professional Administrator (CAPA) designation an asset
- Exceptional communication both written and oral
- Effective facilitation, strategic planning, and time management skills
- Knowledge of Indigenous culture and self-governing laws
- High degree of confidentiality and autonomy required
- Successful completion of Criminal Record Check and Vulnerable Sector Search & Child Abuse Registry Check, or proof of submission

This opportunity is open to all applicants; however, preference will be given first to citizens of Sioux Valley Dakota Oyate. We thank all those who apply, but only those selected for an interview will be contacted. For full job description, please email happlications@svdngovernance.com to request a copy.



Sioux Valley Dakota Nation

Employment Opportunity

Competition Number: 202634

Submit Cover letter and Resume indicating Competition Number

Human Resources Department

Sioux Valley Dakota Nation

P.O. Box 38

Griswold, Manitoba R0M 0S0

Phone: 204-855-2671 Fax: 204-855-2131

Email: hrapplcations@svdngovernance.com

This opportunity is open to all applicants; however, preference will be given first to citizens of Sioux Valley Dakota Oyate. We thank all those who apply, but only those selected for an interview will be contacted. For full job description, please email hrapplcations@svdngovernance.com to request a copy.