



Sioux Valley Dakota Nation

Employment Opportunity

Maintenance

Janitor

2 Full-Time, Permanent

Position Summary: Reporting to the Maintenance Supervisor the Janitorial Worker is responsible for the general cleaning and sanitization of Sioux Valley Dakota Nation (SVDN) workplaces, buildings, and grounds.

Position Duties:

- Provide daily cleaning of SVDN buildings and offices which includes:
 - Sweep and wash floors
 - Remove and dispose of garbage
 - Clean kitchen area and dishes
 - Maintain cleaning supply inventory and order supplies for each building
 - Clean washrooms
 - Dust, clean and sanitize countertops, chairs, cabinets, etc.
- Quarterly cleaning of walls, windows, and appliances
- Set up and take down of the Veterans Hall during events
- Cleaning and maintenance of Veterans Hall before and after events
- Perform after hours on call duty as needed
- Other duties and responsibilities as required

Qualifications:

- Valid Manitoba drivers license and access to a reliable vehicle
- Prior janitorial experience considered an asset
- Excellent verbal and written communication skills
- Ability to work independently and as a team member
- Demonstrated ability to maintain confidentiality
- Ability to provide a Criminal Record Check, Child Abuse Registry Check

Submit Cover letter and Resume indicating Competition Number: **2023104**

Human Resources Department

Sioux Valley Dakota Nation

P.O. Box 38

Griswold, Manitoba R0M 0S0

Phone: 204-855-2760 Fax: 204-855-2131

Email: hrapplications@svdngovernance.com

This opportunity is open to all applicants; however, preference will be given first to citizens of Sioux Valley Dakota Oyate. We thank all those who apply, but only those selected for an interview will be contacted.