



Sioux Valley Dakota Nation
Employment Opportunity
Guest Services Attendant
Petro-Can



***Part-Time, Casual, must be available (Day, Evening, Night) when necessary

More Than One (1) Position to be filled

POSITION SUMMARY: The Guest Services Attendant routinely pumps gas, operates the cash register, collects payment for purchases, and performs regular cleaning of property.

DUTIES INCLUDE:

- Greet customers in a friendly and courteous manner
- Assist customers in dispensing gas
- Operate cash register, handle cash
- Process credit/debit and cash payments
- Balance cash at the end of each shift
- Bag customer's purchases and assist them in transporting heavy purchases to their vehicles
- Stock and provide inventory list to supervisor
- Multi-tasking
- Work is performed outdoors in all weather conditions
- Clean and sanitize shop area/washrooms
- Other duties as assigned

QUALIFICATIONS:

- Must be 18 years of age or older
- Ability to lift heavy
- Capability to stand for long periods of time
- Exceptional customer service experience
- Excellent written and verbal communication skills
- Proficiency in math and experience working with cash register
- Ability to work independently, team player
- Provide a satisfactory criminal record check
- Overtime may be required

COMPETITION NUMBER: 202451

Submit cover letter and resumes indicating competition # to:

Human Resources Department
Sioux Valley Dakota Nation
P.O. Box 38
Griswold MB R0M 0S0
PH: 204-855-2671 FAX: 204-855-2131
E-mail: hrrapplications@svdngovernance.com

This opportunity is open to all applicants; however, preference will be given first to citizens of Sioux Valley Dakota Oyate. We thank all those who apply, but only those selected for an interview will be contacted. For full job description, please email hrrapplication@svdngovernance.com to request a copy.