



Sioux Valley Dakota Nation

Employment Opportunity

Self Government

Facilitator

(One) Full-Time, Permanent

Position Summary: Reporting to the Director of Operations the Self Government Facilitator will work with the Tiospaye Representatives Council (TR Council) and Legal Council to ensure the development of new laws, policy, and strategic plans are in accordance with the Sioux Valley Dakota Oyate Constitution of the People. The Self Governance Facilitator will conduct independent research on a range of issues and will ensure the communication and ratification process are followed and communicated to the Citizens of Sioux Valley Dakota Nation.

Position Duties:

- Works closely with the Tiospaye Representatives Council (TR Council) and Legal representative for SVDN on objectives and outcomes consistent with the vision for negotiations and self government.
- Provides research support by:
 - Researching; collecting and analyzing information using a variety of research methodologies.
 - Drafting reports for the review of the TR Council and Legal representation
 - Assisting in the implementation of new laws, policy, and planning
- Establishes and maintains liaison with representatives of provincial, federal and First Nations governments in the negotiation process.
- Provides support in the development of:
 - Preparing budgets submissions in consultation with the TR Council
 - Ensuring completion of terms and conditions as per the funding agreements.
 - Monitoring budgets and providing reports to the TR Council
 - Developing reports for submission by the TR Council to Council
- Organizes and maintains the Self Government Office by:
 - Assessing the needs of policy and law changes for alignment to the constitution to the TR Council
 - Ensuring methods exist for consolidation, standardization, and reengineering of operation processes.
 - Identifying and initiating approved projects and service improvement initiatives
 - Updating the Public Law Registry List as needed
- Serves as the line of communication between TR Council, Chief and Council and the Citizens of Sioux Valley Dakota Nation.
- Develop Community Approval process for future SVDN Laws/ referendums.
- Delivers presentations to Sioux Valley Dakota Nation staff, Citizens, and outside delegations.
- Project Management under RIRSD
- Assist in development and implementation of workplans for the current SVDN laws and future SVDN laws: prepare briefings, identification of issues communications with the community.

This opportunity is open to all applicants; however, preference will be given first to citizens of Sioux Valley Dakota Oyate. We thank all those who apply, but only those selected for an interview will be contacted. For full job description, please email happlication@svdngovernance.com to request a copy.



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Qualifications:

- Diploma in Business Administration or an equivalent combination of training and experience
- Experience working with SVDN Governance combined with education, formal training and demonstrated performance and ability may substitute academic requirements.
- Must be able to speak and communicate in Dakota language.

Experience:

- Minimum one (1) year demonstrated experience working within Sioux Valley Dakota Nation Governance
- Preferred experience in government administration, law, and policy development, implementation, and analysis

Submit Cover letter and Resume indicating Competition Number: 202457

Closing Date: May 2nd, 2024

Human Resources Department
Sioux Valley Dakota Nation
P.O. Box 38
Griswold, Manitoba R0M 0S0
Phone: 204-855-2761 Fax: 204-855-2131
Email: hrapplications@svdngovernance.com

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